

CRD TEAM MEETING NOTES FROM
4/26/12
DRAFT UNTIL CONFIRMED

Karen Facilitator

All 5 CRD'S were present

We reviewed & discussed the minutes from the 3/16/12 meeting, no changes were made.

Jill nor Karen will be attending NCBC this year

Shawna will attend NCBC to continue her MSU Classes

Discussed:

*All CRD'S agreed to rotate the facilitator by department sequence e.g. D-1, D-2 etc...

*We all agreed to **Meet & Confer January** of the next year to discuss the years vacation schedule and prime time weeks.

*Current prime time leave schedule is:

NCBC	August 6-10	Shawna Out
Ninth Circuit Conf	August 13-17	Jill & Karen Out
Thanksgiving Week	Nov 19-23	Jill & Gregg Out
Christmas/New Year Week	Dec 31-Jan 4	Shawna & Gregg Out

*Shawna will schedule the next meeting and facilitate.

Next Meeting is May 24 at 8:00 a.m. (Which will be rescheduled next month) by Shawna