



Link Your PACER and CM/ECF Account

Once the court implements NextGen, your Upgraded PACER account must be linked to your CM/ECF filing account to create one Central Sign-On Account. This will only have to be done once. Below are the steps to link your PACER and CM/ECF Accounts.

Link Your PACER and CM/ECF Account

1. On the CM/ECF home page, click your court's Document Filing System to access the system.
To access courts home page: www.casb.uscourts.gov



1. Click **Document Filing System** for your court

2. Enter your upgraded PACER Username and Password.
3. Click Login.

PACER LOGIN

Your browser must be set to accept cookies in order to log in to this site. If your browser is set to accept cookies and you are experiencing problems with the login, delete the stored cookie file in your PC. Close and reopen your browser before trying again.

2. Enter upgraded **PACER Username and Password**

3. Click **Login**



After logging in, you will still only have access to PACER Search since you have not linked your PACER account to your CM/ECF account. Notice the limited menu bar below.

Remember, this is a one-time process.

4. From the menu bar, click **Utilities**.

4. Click **Utilities**

CM/ECF Query Reports Utilities Help Log Out

PACER Search menu

U.S. Bankruptcy Court
Southern District of California
Official Court Electronic Document Filing System

5. Click **Link a CM/ECF account to my PACER account**.

CM/ECF Query Reports Utilities Help Log Out

Utilities

Your Account
[Maintain Your Login/Password](#)
[Link a CM/ECF account to your PACER account](#)
[View PACER Account Information](#)
[Review Billing History](#)
[Change Your Client Code](#)

Miscellaneous
[Court Information](#)
[Mailings...](#)
[Release 5.0 Menu Items](#)
[NextGen Release 1.1 Menu Items](#)

5. Click **Link a CM/ECF account to my PACER account**



6. Enter your CM/ECF login and password. If you forgot your login/password, click on Forgot login/password.
7. Click **Submit**.

Link a CM/ECF account to my PACER account

This utility links your PACER account with your e-filer account in this court.

If you use CM/ECF for PACER only, no action is necessary.

If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF login and password below and press Submit. You will be prompted to confirm that you want to link your PACER account to your old CM/ECF e-filing account. Press Submit to link the accounts (or go back if the names don't match).

CM/ECF login:

CM/ECF password:

[Forgot login/password](#)
[More about Upgraded PACER account](#)

6. Enter your CM/ECF login and password
 If you have forgotten your login/password, click on [Forgot login/password](#) below the submit button.

7. Click **Submit**

Verify you have the correct CM/ECF and PACER names. If not, do not proceed. Call the court for assistance.

8. Confirm the two accounts to be linked are correct and click **Submit**.

CM/ECF [Query](#) [Reports](#) [Utilities](#) [Help](#) [Log Out](#)

Link a CM/ECF account to my PACER account

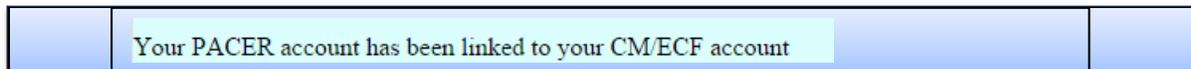
Do you want to link these accounts?

CM/ECF **Barbara CASB**
 PACER **BarbaraTest Casb**

After you submit this screen, your old e-filing credentials for the CM/ECF account will be permanently linked to your upgraded PACER account. Use your upgraded PACER account to e-file in this court.

8. Click **Submit**

A confirmation message will appear similar to this:



After you submit this screen, your old e-filing credentials for CM/ECF account will be permanently linked to your upgraded PACER account. Use your upgraded PACER account (CSO account) to e-file in this court. Your old CM/ECF login and password can no longer be used.

To proceed with e-filing at this time, refresh your browser and the Bankruptcy and Adversary menus display. If the menus don't refresh, log out and then back in again.